



**1<sup>st</sup> May 2025**

**To all Members of the Council**

**I hereby give notice that the Annual Meeting of Fairford Town Council will be held at 7pm in the Barker Room on Tuesday 13th May 2025.**

**All Members of the Council are hereby summoned to attend for the purpose of transacting the following business. The public and press are cordially invited to attend.**

**Vanessa Lawrence  
TOWN CLERK**

#### **AGENDA**

- 1 25/26 To elect the Chairman/Mayor**
- 2 25/26 To elect Vice- Chairman/Vice Mayor**
- 3 25/26 To receive the Declaration of Acceptance of Office for Chairman & Vice Chairman**
- 4 25/26 Apologies for absence**
- 5 25/26 Declarations of Interest in Items on the Agenda**
- 6 25/26 To remind Councillors to update any details relating to changes on the Register of Interests and to send these to CDC.**
- 7 25/26 To approve the Minutes of the Full Council meeting held on 8<sup>th</sup> April 2025**
- 8 25/26 Clerks'/Chairman's report**
- 9 25/26 To consider and agree timetable for meetings for the coming year.**
- 10 25/26 To consider and agree membership to Committees and sub-committees.**

- 11 25/26 To consider and agree Town Council representatives for the following organisations:**
- i Palmer Hall Committee (1)
  - ii Farmor's Endowed Trust (2)
  - iii Fairford Community Centre Trustees (3)
  - iv Fairford Community Centre Management Committee (2)
  - v Cotswold Water Park (1)
  - vi Fairford Air Base links (3)
  - vii Gloucestershire Market Town Forum (1)
  - viii Police link (1)
  - ix Fairford History Society (1)
  - x Access to Countryside (3)
  - xi FEAG (3)
  - xii Fairford & Lechlade Business Club – open to all
  - xiii Patients Participation Group (1)
  - xiv Youth Steering Group (2)
  - xv Fairford Community Voice (1)
  - xvii. The Ernest Cook Trust – (3)
- 12 25/26 To re-affirm eligibility for the Town Councils (General Power of Competence) (Prescribed Conditions) Order 2012.**
- 13 25/26 To agree to adjourn the meeting for Public Participation – there is a 10-minute time limit) if members of the public are present.**
- 14 25/26 To agree to reconvene the meeting following Public Participation, if applicable.**
- 15 25/26 Chairman's Announcements**
- 16 25/26 To consider correspondence received (for information only emailed)**
- 17 25/26 To receive reports from meetings attended.**
- 18 25/26 To receive report from District Councillor/County Councillors (e-mailed)**
- 19 25/26 To receive reports from Project Groups:**
- Transport Plan/TRO**
  - CHS Playing Field**
  - Community Building**
  - Multi-use Path**
- FINANCE**
- 20 25/26 To receive Minutes from the Finance committee meeting held on the 4<sup>th</sup> March (unapproved)**
- 21 25/26 To receive report from Chair of Finance**
- 22 25/26 To approve retrospectively payments to end of April 2025**
- 23 25/26 To receive Internal Auditors Report and to consider any actions required.**

- 24 25/26 To receive Income & Expenditure Figures end of April 2025
- 25 25/26 To consider and agree Reconciliation Report end of April 2025
- 26 25/26 To consider and agree Qtrly Figures for payments over £500 and over (3<sup>rd</sup> & 4<sup>th</sup> Qtr 2024/25).
- 27 25/26 To consider and agree date of Notice for publication of public rights and publication of unaudited annual governance & accountability return 2024/25 (16<sup>th</sup> June to 25<sup>th</sup> July)
- 28 25/26 To consider and agree to pay for the road closure for Steam Rally event on Friday 15<sup>th</sup> August in the market place (£130)

#### **PLANNING**

- 29 25/26 To receive the minutes of the Planning Committee meeting held on 15<sup>th</sup> April and 6<sup>th</sup> May 2025 (unapproved)
- 30 25/26 To receive report from Chair of Planning
- 31 25/26 To consider and agree recommendation from Planning Committee to refresh the Neighbourhood Plan and to convene a working group of Councillors and non-councillors to take this project forward.

#### **WORKS & EVENTS**

- 32 25/26 To receive Minutes of the Works & Events Committee meeting held on the 22<sup>nd</sup> April 2025 (unapproved)
- 33 25/26 To consider and agree to renew contract with Bulldog websites (circulated)

#### **OTHER MATTERS**

- 34 25/26 To consider and agree attendance at the Annual Meeting of the Town on Saturday 24<sup>th</sup> May including help with setting up.
- 35 25/26 To consider and agree response to the GAPTC consultation on the Local Government re-organisation.
- 36 25/26 Anything the Chair considers urgent
- 37 25/26 Date of next meeting –10<sup>th</sup> June 2025

**These are the Agenda items as at 8<sup>th</sup> May 2025**

**Vanessa Lawrence  
TOWN CLERK**