



MEMBERSHIP:
Cllr C. Foxall
Cllr R. Harrison
Cllr S. Rymer
Cllr J. Sanford
Cllr T. Dutton
Cllr Stroud (ex-officio)

11th July 2024

**AGENDA
FINANCE COMMITTEE MEETING
TO BE HELD TUESDAY 16th July 2024**

I hereby give notice that the Meeting of the Finance Committee will be held at **7.30pm** on Tuesday 16th July 2024 in the Barker Room, Fairford Community Centre. All Members of the Finance Committee are hereby summoned to attend for the purpose of transacting the following business. The public and press are cordially invited to attend.

A. Lawrence

TOWN CLERK

- F01 24/25 To elect a Chair for the Finance Committee**
- F02 24/25 To consider and accept apologies for absence**
- F03 24/25 Declarations of Interest in Items on the Agenda**
- F04 24/25 To approve the Minutes of the Finance Committee meeting held on 7th May 2024.**
- F05 24/25 Clerk's and Chairman's Report**
- F06 24/25 To agree to adjourn the meeting for Public Participation, if members of the public are present – there is a 5-minute time limit.**
- F07 24/25 To agree to reconvene the meeting following Public Participation (if applicable).**
- F08 24/25 To receive the Bank reconciliation reports for April, May and June.**
- F09 24/25 To consider and agree Explanation of Variances 2022/23 to 2023/24 for submission to the External Auditor**
- F10 24/25 To consider and agree recommendation from Procedures Committee to approve Financial Regulations for 2024/25 following National changes to the Model Financial Regulations, and other financial documents:**
 - **Financial Risk Register**
 - **Investment Strategy**
 - **Financial Reserves Policy**

- **Grant Awarding Policy**

- F11 24/25 To consider and agree to confirm delegated powers to the Clerk/RFO to vire (transfer) funds from accounts, when necessary, in order to make payments upto £10k and for amounts over £10k to obtain agreement from the Chair of Finance Committee.**
- F12 24/25 To receive the list of bank signatories/authorisers at June 2024.**
- F13 24/25 To consider and agree to ask other councillors to become signatories/authorisers.**
- F14 24/25 To receive the list of Direct Debits at 30th June 2024**
- F15 24/25 To receive the I & E against budget figures at 30th June 2024**
- F16 24/25 To receive Bank Reconciliation reports for April, May & June 2024.**
- F17 24/25 To consider and agree Internal Auditor's recommendations**
- F18 24/25 Other matters the Chair considers urgent.**
- F19 24/25 Date of next meeting 17th September 2024**

These are the Agenda items at 11th July 2024



Vanessa Lawrence
TOWN CLERK